

Writing and Grammar

Chapter 1: Personal Narrative

- The Writing Process
- Making Introductions

Chapter 2: Writing a Paragraph

- Organizing ideas
- Writing Beginning, Middle, and Ending sentences
- Giving a Paragraph a Title

Chapter 3: Making the Paragraph Better

- Verbs
- Adjectives
- Combing subjects and sentences
- Revising paragraphs

Chapter 4: Writing a Report

- Choosing an Idea and gathering Facts
- Planning, Writing, and Revising the Report

Chapter 5: More to Explore about Writing

- Writing a News Story
- Writing a How-To Paragraph
- Writing about Yourself
- Writing a Book Report
- Writing about a Book Character

Chapter 6: Writing Letters

- Friendly Letter
- Invitations
- Thank-You Letter
- Addressing the Envelope
- Filling out forms

Chapter 7: Speaking and Listening Skills

- Oral presentations
- Choral Speaking
- Listening for Sequence, Directions, and Poetry

Chapter 8: Dictionary and Library Skills

- Alphabetical Order
- Guide Words
- Word Meaning
- Cover, Spine, Title Page
- Table of Contents, Index, and Glossary
- Reference Books: Encyclopedia and Atlas
- Kinds of Books
- Card Catalog

Chapter 9: Sentences

- Telling Sentences
- Asking Sentences
- Commanding Sentences
- Exclaiming Sentences
- Subject Noun and Predicate Verb

Chapter 10: Nouns

- Proper and Common Nouns
- Singular and Plural Nouns
- Irregular Plurals
- Singular Possessives
- Plural and Irregular Plural Possessives

Chapter 11: Pronouns

- Pronouns as Subjects
- Pronouns used after Verbs
- Possessive Pronouns
- The correct use of *I* and *Me*

Chapter 12: Verbs

- Action Verbs
- Being Verbs
- Helping Verbs
- Forms of Verbs
- Regular and Irregular Verbs
- Present and Past Tense
- The correct use of *Is*, *Are*, *Was*, and *Were*

Chapter 13: Adjectives

- Adjectives that Describe and Compare
- Adjectives that Tell Numbers
- Articles
- Adjectives that Point Out

Chapter 14: Adverbs

- Kinds of Adverbs
- Using Words Correctly

Chapter 15: Punctuation and Capitalization

- End Punctuation
- Capital Letters
- Abbreviations
- Titles and Initials
- Titles of Books and Poems
- Commas
- Direct Quotations